

SUO MOTTO DISCLOSURE UNDER SECTION 4 OF RTI ACT 2005

(CDSCO, Mumbai Sea Port, Mumbai)

1. Organization and Function

1.1 Particulars of its organization, functions and duties [Section 4(1)(b)(i)]

(i) Name and address of the Organization

CENTRAL DRUG STANDARD CONTROL ORGANIZATION SEA PORT MUMBAI

Office of the ADC (I), CDSCO, Central Drugs Standard Control Organization, M/s JWR Logistic Pvt Ltd 15-45, National Highway 4B, Panvel-JNPT Highway, Village Padeghar, post-Vahal, Panvel-410206 jnpt.mumbai@cdsco.nic.in

https://cdsco.gov.in/opencms/opencms/en/Departments/Port/Mumbai_Sea-Port/

ii) Head of the Organization

Shri. Rajesh Kumar Verma

Assistant Drugs Controller (India)

(iii) Vision, Mission and Key Objectives:

Vision: To Protect and Promote public health in India.

Mission: To safeguard and enhance the public health by assuring the safety, efficacy and quality of drugs, cosmetics and medical devices.

(iv) Function of Port Offices

A) Technical:

1. Scrutiny of the Bills of entry with a view to ensure that the imported drugs comply with the provisions of Chapter III of the Drugs & Cosmetic Act and Rules there under and Drugs and Magic Remedies (Objectionable Advertisements) Act and Rules & Narcotic Drugs and Psychotropic Substances Act (NDPS) & Rules there under and any other law for the time being in force.
2. To check the shipping bills for export for compliance of Drugs & Cosmetics Act and keep control under Narcotic Drugs and Psychotropic Substances Act & Rules.
3. In the case of Narcotic Drugs and Psychotropic Substances Act & Rules, a certificate issued by Narcotics commissioner must be checked for import/export and details furnished to Drugs Controller General (India) through the Deputy Drugs controller (India) of the respective Zones.
4. To ensure that no New Drug is imported into the country unless its import permitted by the Drugs Licensing Authority under Rules (Rules 122 A & 30-AA).
5. To ensure that small quantities of drugs imported for Test, Examination and Analysis or clinical trials or for personal use are duly covered by Test License (11 or 11- A) or Permit License as (12 B) as the case may be.

6. Maintenance of Statistics data regarding imports/export of all Drugs/cosmetics/medical devices and submit the same on monthly basis to the Deputy Drugs Controller (India) of the respective zones and to other authorities as and when required.
7. Co-ordination with the Commissioner of Customs – The Port Officers should have enough knowledge of the relevant portions for Customs Act and DGFT policies.
8. Import of raw materials under Advance Licenses/100% EOU cases must be intimated to the concerned State Drugs Controller to examine proper post-import check with a copy marked to the DDC(I) of the concerned Zone.
9. Assist members of the trade with the information required.
10. Preparation and forwarding of Quarterly and Annual Reports.
11. Examination of post parcels couriers for import and export of drugs, cosmetics and medical devices.
12. Coordination with the customs and other investigating agencies for the matters of violation of import/export under intimation to the DDC(I) of the concerned zone.
13. To examine the re-import/re-export consignment as per the procedures.
14. To draw samples from import/export and re-import consignment as per laid down procedures.
15. To examine unclaimed/seized cargo when referred by customs and offer opinion as per procedure laid down.
16. In case of drugs and cosmetics of not of standard quality/spurious, to be informed to all the port offices directly with a copy marked to the Deputy Drugs controller of the concerned zone.

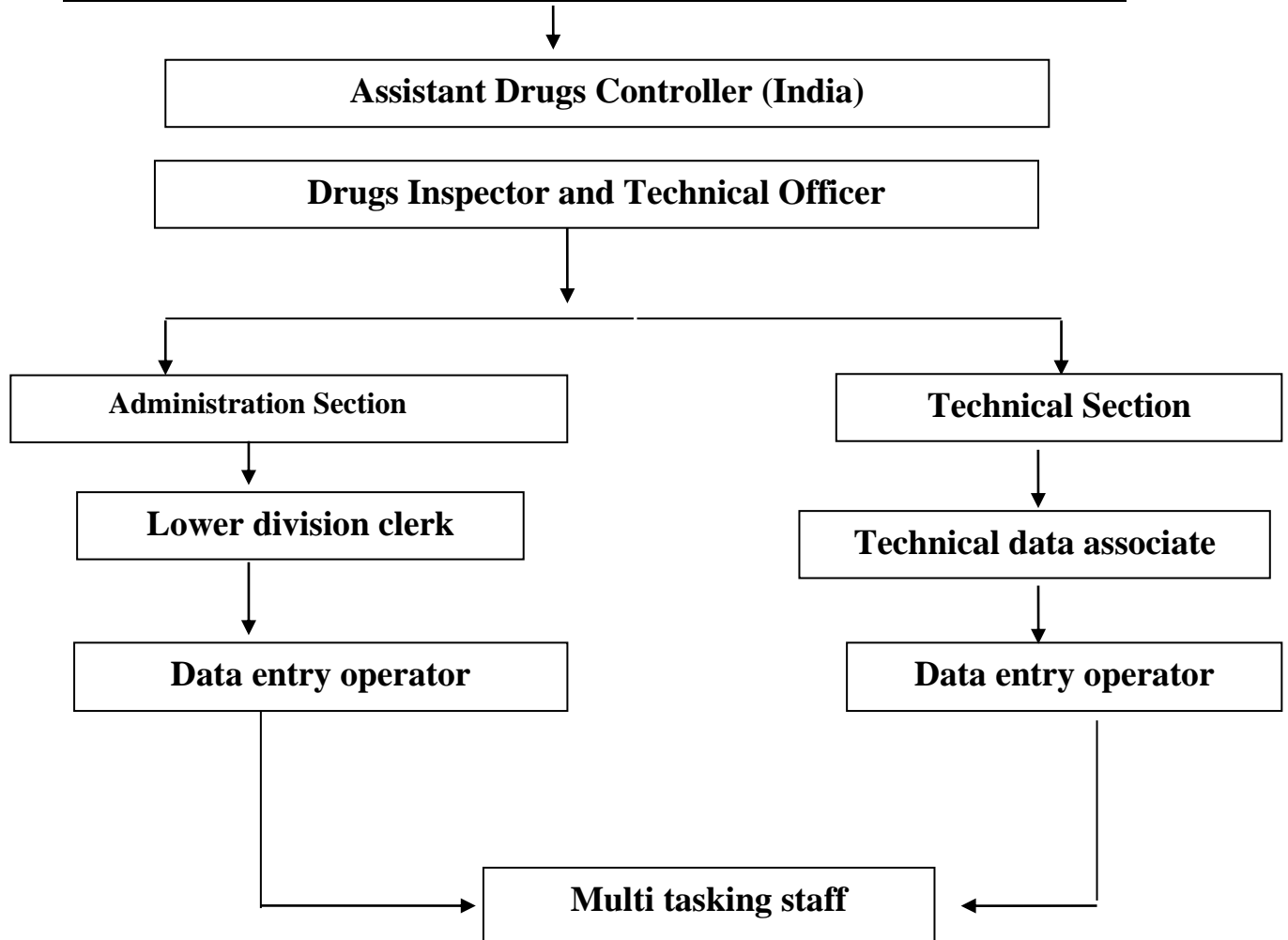
B) ADMINISTRATIVE

1. Maintenance of Service records/leave records of Gazetted and Non-Gazetted Staff.
2. Matters related to confirmation and filling of posts wherein concerned zonal officer is the appointing authority.
3. Promotion of staff, recruitment of staff, relieving of staff and maintenance of seniority of Non-Gazetted employees.
4. Preparation of annual budgets /preliminary and final estimate of expenditure etc.
5. Preparation of reports/replies concerning to the above administrative function.
6. Handling of Cash and Accounts and maintenance of its records.
7. Preparation and submission of all types of bills including arrears, loans and advances to Pay & Accounts office and maintenance of its records.
8. Preparation of Accounts reports-Monthly, Quarterly, Half Yearly and annual and maintenance of its records.
9. Maintenance of G.P.F. Records in respect of Group-D employees and correspondence regarding G.P.F. in respect of other staff.
10. Reconciliation work of Cash & Accounts with concerned PAO.
11. Purchase of perishable and non perishable store items and maintenance of its records.
12. Preparation of monthly, half yearly and annual return concerning to income tax through a qualified Chartered Accountant.

13. Annul Maintenance Contract (AMC) of office equipment and machineries etc.
14. All other administrative returns after receiving the queries from Directorate/ Ministry from time to time.
15. Preparation of documents and bills in case of superannuation.
16. Reply under RTI Act.
17. Any other functions assigned by DCG(I) / DDC(I) from time to time.

(v) Organization Chart:

O/o Assistant Drugs Controller (India), JNPT, Nhava Sheva Table no 1



VI) Any other details-the genesis, inception, formation of the department and the HoDs from time to time as well as the committees/ Commissions constituted from time to time have been dealt.

The Central Drugs Standard Control organization, Sea port, Mumbai is listed public authority under Department of Health & Family Welfare. This office is subordinate office of CDSCO (WZ), located at CDSCO WZ mumbai.

1.2 Power and duties of its officers and employees [Section 4(1) (b)(ii)]

- i) Powers and duties of officers (administrative, financial and judicial) &
- ii) Power and duties of other employees.

Table no 1

Sr. No.	Name & Designation of the official	Job Assigned
1	Asst. Drugs Controller (I)	<ul style="list-style-type: none"> ➤ Scrutiny of the Bills of entry with a view to ensure that the imported drugs comply with the provisions of Chapter III of the Drugs & Cosmetics Act and Rules there under and Drugs and Magic Remedies (Objectionable Advertisements) Act and Rules & Narcotic Drugs and Psychotropic Substances Act(NDPS) & Rules there under and any other law/circular for the time being in force. ➤ To check& clear the shipping bills for export. ➤ To ensure that no New Drug is imported into the country unless its import permitted by the DCG (I). ➤ To issue permission in Form-12B for import of Drugs for personal use. ➤ Maintenance of Statistics data regarding imports/export of all Drugs/cosmetics/medical devices. ➤ Co-ordination with the Commissioner of Customs, JNCH. ➤ Co-ordination with Minilab related activities. ➤ Co-ordination with Government Approved Laboratories for testing of Drugs, Cosmetics, Medical Devices, etc. ➤ Assist members of the trade with the information required. ➤ forwarding of Daily, Quarterly and Annual Reports. ➤ Coordination with the customs and other investigating agencies for the matters of violation of import/export under intimation to the DDC (I). ➤ To examine the import, export, re-import/re-export consignments as per the procedures. ➤ To coordinate in drawing of samples from import and re-import consignment as per laid down procedures. ➤ To examine unclaimed/seized cargo when referred by customs and offer opinion as per procedure laid down. ➤ In case of drugs and cosmetics of not of standard quality/spurious, to be informed to all the port offices directly with a copy marked to the DDC (I). ➤ Reply of query, parliament questions and any other information required by O/o DCG (I), DDC (I) in time bound manner.

		<ul style="list-style-type: none"> ➤ Preparation, checking & release of salary, expenditure bills, maintenance of service books, GPF etc. of all the office staff. ➤ Implementing & maintaining quality management system. ➤ Planning & conducting internal audit.
2	Technical Officer and Drugs Inspector	<ul style="list-style-type: none"> ➤ Scrutiny and final release of Bills of entry regarding import of drugs, cosmetics, medical devices, Dual Use, Feed Grade, 'Not a Drug' and other items put up by importers/CHA, in compliance with D & C Act and CDSCO Guidance Document 2011. ➤ Scrutiny and final release of shipping bills of export consignments of Drugs, Cosmetics, Medical Devices etc. ➤ Sampling of drugs imported and verification of test report to check compliance of pharmacopoeial standards. ➤ Co ordination with Commissioner of Customs. ➤ Reply of RTI, Parliament questions and any other information required by O/o DCG (I), DDC (I). ➤ Preparation, checking & release of salary, expenditure bills, maintenance of service books, GPF etc of all the office staff. ➤ To carry out investigation regarding import/export of drugs on directions of DCG (I) / DDC (I) / ADC (I). ➤ And any other work assigned by ADC (I) ➤ To examine the import, export, re-import/re-export consignments as per the procedures

3	LDC	<ul style="list-style-type: none"> ➤ Maintenance & updation of record of office administrative work. ➤ Maintenance of Confidential Report of all Staff. ➤ Preparation of Pay Bills, OE Bills, RRT Bills, Tuition Fees Bill & DA arrears Bills etc. ➤ Maintenance of Inward Register, Outward Register, Service Postage Stamp Account, Stock Consumable & Non-Consumable Register, Advance & Recovery Register, Reference Book Register, Pay Bill Register and Acquaintance Roll Register. ➤ Keep control on Attendance and updating Leave Record of all Officer's & staff's – Casual leave, Earned leave, R.H., Medical Leave, Child Care Leave, Compensatory off. ➤ Preparation Last Pay Certificates on Transfer of employees. ➤ Maintenance of office stationary. ➤ Preparing Computerized Salary Schedules & ECS Salary Transaction to the Employees. ➤ Maintenance files & preparing of new files. ➤ Preparation of LG cancellation memo and Maintenance of LG cancellation records ➤ And any other work assigned by ADC (I)
4	Technical Data Associate	<ul style="list-style-type: none"> ➤ Scrutiny of Export documents (Shipping bills)/Bill of entry as per CDSCO Guidance document, regarding. ➤ Sampling/Inspection of imported/reimported consignments. ➤ Preparation of testing memo. ➤ Maintenance on drugs/cosmetics/medical devices testing records. ➤ And any other work assigned by ADC (I) ➤ To examine the import, export, re-import/re-export consignments as per the procedures
5	Data Entry Operator	<ul style="list-style-type: none"> ➤ Maintenance of data regarding import of Drugs cosmetics, medical devices etc. ➤ Preparation of daily, monthly, quarterly and yearly report. ➤ Assist LDC in administrative work. ➤ And any other work assigned by ADC (I)
6	Multi Tasking Staff	<ul style="list-style-type: none"> ➤ Stamping & despatch of documents signed & released by ADC (I). ➤ Maintenance of office files. ➤ Assisting LDC in office administrative work. ➤ And any other work assigned by ADC (I)

- (iii) Rules/orders under which powers and duty are derived and
- (iv) Exercised
- (v) Work allocation

Powers and duties of all posts are derived and exercised as per the practice in vogue. The work allocation information is available in the Table no. 1

1.3 Procedure followed in decision making process [Section 4(1)(b)(iii)]

- a. Process of decision making Identify key decision making points
- b. Final decision making authority
- c. Related provisions, acts, rules etc.
- d. Time limit for taking decisions, if any
- e. Channel of supervision and accountability

As per Standard operating Procedure (SOP) the process of decision making based on the identified key decision making points is done at every level. SOP, guidance document and directorate order defines the hierarchy/channel of supervision of the office.

The time limits for taking decisions are set by internal office orders issued from time to time. Final Decision making authority is vested with the Assistant Drugs Controller (I).

1.4 Norms for discharge of functions [Section 4(1)(b)(iv)]

- (i) Nature of functions/ services offered
- (ii) Norms/ standards for functions/ service delivery
- (iii) Process by which these services can be accessed
- (iv) Time-limit for achieving the targets
- (v) Process of redress of grievances

The nature of functions/services are listed in table no 1. NOC issued through the ICEGATE portal maintained by Customs Department. Time limits is specified in the guidance document and instructions issued from Customs Authority / Directorate on time to time basis. The grievances are redressed through Deputy Drugs Controller (I)/ Assistant Drugs Controller (I)/ Drugs Inspector

1.5 Rules, regulations, instructions manual and records for discharging functions [Section 4(1)(b)(v)]

- (i) Title and nature of the record/ manual/instruction.
- (ii) List of Rules, regulations, instructions manuals and records
- (iii) Acts/ Rules manuals etc.
- (iv) Transfer policy and transfer orders

The Drugs and Cosmetics Act, 1940 and Rules made thereunder (Drugs and Cosmetics Rules, 1945, Medical Device Rules, 2017 and New Drugs and Clinical Trials, 2019, Guidance document for Zonal, Sub-zonal & Port Offices and subsequent office orders issued by Directorate are followed by this office for discharging functions. Further, Manual of Office Procedure and Sugam portal User Manual in electronic format are also followed. Transfer policy is formulated and transfer orders are issued by the Directorate.

Copy of these Act, Rules, circulars, Notice is available on CDSCO website.

1.6 Categories of documents held by the authority under its control

- (i) Categories of documents
- (ii) Custodian of documents/categories

Documents are maintained as per the requirements of the following rules and manuals:-

A) Technical:

- a. Manual of Office Procedure
- b. Drugs and Cosmetics Act, 1940
- c. Drugs and Cosmetics Rules, 1945
- d. Medical Device Rules, 2017
- e. New Drugs and Clinical Trials, 2019
- f. Cosmetic Rules, 2020

B) Administrative:

Various documents and records are maintained as per the norms of Government of India <https://dopt.gov.in/download/acts>

1.7 Boards, Councils, Committees and other Bodies constituted as part of the Public Authority [Section 4(1)(b)(viii)]

- (i) Name of Boards, Council, Committee etc.
- (ii) Composition
- (iii) Dates from which constituted
- (iv) Term/ Tenure
- (v) Powers and functions
- (vi) Whether their meetings are open to the public?
- (vii) Whether the minutes of the meetings are open to the public?

Various Boards and Committees are constituted by the Directorate and information is available on CDSCO website.

1.8 Directory of officers and employees [Section 4(1) (b) (ix)]

(i) Name and designation: Shri. Rajesh Verma, Assistant Drugs Controller (India)
 Telephone , fax and email ID :
 Tel: 022-50500161 Fax: 022-50500169
 Email id : jnpt.mumbai@cdsco.nic.in

1.9 Monthly Remuneration received by officers & employees including system of compensation [Section 4(1) (b) (x)]

(i) List of employees with Gross monthly remuneration

O/o Assistant Drugs Controller (India), JNPT, Nhava Sheva	
Salary details of various posts with Pay band and Pay level for CDSCO, Sea Pt Mumbai	
Asst. Drugs Controller (India)	Pay Band 15600-39100 (GP-6600) & Level 11
Technical Officer	Pay Band 9300-34800 (GP-4800) & Level 8
Drugs Inspector	Pay Band 9300-34800 (GP-4800) & Level 8
LDC	Pay Band 5200-20200 (GP-2000) & Level 2
MTS	Pay Band 5200-20200 (GP-2000) & Level 1

(ii) System of compensation as provided in its regulations –

Nil

1.10 Name, designation and other particulars of public information officers [Section 4(1)(b)(xvi)]

- (i) Name and designation of the public information officer (PIO), & Appellate Authority
 (ii) Address, telephone numbers and emailed of each designated official.

SrNo	Designation	Technical/ AdministrationMatters
1	Appellate Authority	Deputy Drugs Controller (India) CDSCO West Zone Mumbai Email: wzmumbai@cdsco.nic.in Tel: 022-23002279 / 23002215 Fax: 022-23002271
2	Central Public Information Officer (CPIO)	Drugs Inspector Email: jnpt.mumbai@cdsco.nic.in Tel: 022-50500161 Fax: 022-50500169

1.11 No. of employees against whom disciplinary action has been taken:

- (i) Pending for Minor penalty or major penalty proceedings- 03
 (ii) Finalised for Minor penalty or major penalty proceedings- Nil

1.12 Programmes to advance understanding of RTI (Section26)

(i) Educational programmes

Training programme or workshop related to RTI is being attended regularly by CPIO of this office.

(ii) Efforts to encourage public authority to participate in these programmes

The department encourages public authority by granting necessary permissions whenever necessary to participate in the training programmes of RTI.

(iii) Training of CPIO/APIO

List of Training Programmes attended by the CPIO are as follows:-

Training on implementation and effective use of TRI-MIS portal (e-portal) attended on dated 07/05/2024

(iv) Update & publish guidelines on RTI by the Public Authorities concerned

A guidance document related to RTI is published in website of CDSCO

- Further, the guidelines issued by Central Information Commission are followed <https://cic.gov.in/rti-notifications>

1.13 Transfer policy and transfer orders [F No. 1/6/2011- IR dt. 15.4.2013]

Transfer policy is formulated and transfer orders are issued by the Directorate.

Transfer policy is available on CDSCO website

2. Budget and Programme

2.1 Budget allocated to each agency including all plans, proposed expenditure and reports on disbursements made etc. [Section 4(1)(b)(xi)]

- (i) Total Budget for the public authority
- (ii) Budget for each agency and plan & programmes
- (iv) Revised budget for each agency, if any
- (v) Report on disbursements made and place where the related reports are available.

SPEED POST

F.No.G.26027/04/2020-DC
DIRECTORATE GENERAL OF HEALTH SERVICES
CENTRAL DRUGS STANDARD CONTROL ORGANIZATION
(D.C. SECTION)

F.D.A. Bhawan, I.T.O., Kotla Road,
New Delhi.

Dated: 27 March, 2024

To

Asstt. Drugs Controller(I)/Incharge,
Jawaharlal Nehru, Port Terminal,
Nhava Sheva, Navi Mumbai, Mumbai-400707

Subject:- Budget Estimates 2024-25 in respect of Major Head 2210-06104-Drugs Control (Minor Head) 02-CDSCO-0201- General Component - Reg.

Sir/Madam,

I am directed to inform you that the Budget Estimates 2024-25 in respect of your office under each sub. head is as given below:-

(amount in thousands)

SL. NO.	ITEM	B.E. 2023-24	B.E. 2024-25
1.	Salaries (01)	35,00	45,00
2.	Wages(02)	0	0
3.	Rewards(05)	0	30
4.	Medical Treatment (06)	2,00	4,00
5.	Allowances (07)	25,00	40,00
6.	Leave Travel Concession (08)	2,00	4,00
7.	Training Expenses (09)	0	0
8.	Pensionary Charges (04)	5,00	0
9.	Domestic Travel Expenses (11)	2,00	5,00
10.	Office Expenses (13)	8,00	16,00
11.	RRT for L&B (14)	44,00	45,00
12.	Printing & Publication (16)	0	0
13.	Rent for Others (18)	0	0
14.	Digital Equipment (19)	0	0
15.	Material & Supplies (21)	8,00	8,00
16.	Advertising & Publicity (26)	0	0
17.	Minor Civil Work (27)	0	0
18.	Professional Services (28)	0	0
19.	Repair & Maintenance (29)	5,00	4,00
20.	Other Revenue Expenses (49)	0	0
	TOTAL	1,36,00	1,71,30

Yours faithfully,

(Dharmendra Pandey)
Drawing & Disbursing Officer

Copy to:- Pay & Accounts Officer,
Ministry of Health & FW, Mumbai

Name of the Office: Assistant Drugs Controller (India)
CDSCO Sea Port JNPT Panvel

Statement of Monthly Expenditure for March 2024

(Rs. In Thousands)

Head	Budget Estimate during the Yr. 2023-24	Expenditure During the Month of March - 2024	Progressive Exp. Upto the Month of March - 2024	Balance budget for the Year 2023-24	Remarks
Function Head 2210-06-104-02-01					
Salaries (01)	4400	0	3854	546	
Pensionary Charges (04)	500	0	0	500	
Allowances (07)	3400	0	3337	63	
Leave Travel Con. (08)	200	0	120	80	
Rewards (05)	21	0	0	21	
Med. Treatment (06)	300	0	6	294	
Trav. Exp. (11)	500	0	325	175	
Off. Exp. (13)	1300	191	1288	12	
R.R.T. (14)	4000	0	4023	-23	
Materials & Supplies (21)	500	59	451	49	
Repairs & Maintenance (29)	500	51	337	163	
Total	15621	301	13741	1880	
Function Head 4210-04-200-21-00					
Machinery & Equip. (52)	277	8	277	0	

2.2 Foreign and domestic tours (F.No. 1/8/2012-IR dt.11.9.2012)

- i) Budget
- ii) Foreign and domestic Tours by ministries and officials of the rank of Joint Secretary to the Government and above, as well as the Heads of the Department.
 - a) Places visited
 - b) The period of visit
 - c) The number of members in the official delegation
 - d) Expenditure on the visit

Foreign Tours

S.no	Name of The officer	Places visited	Period of visit	Number of members in the official delegation	Expenditure on The visit
1	2	3	4	5	6
1.		Nil			

Domestic Tours

S.no	Name of The officer	Places visited	Period of visit	Number of members in the official delegation	Expenditure on The visit
1	2	3	4	5	6
1.		Nil			

iii) Information related to procurements

- a) Notice/tender enquires, and corrigenda if any thereon,
- b) Details of the bids awarded comprising the names of the suppliers of goods/ services being procured,
- c) The works contracts concluded — in any such combination of the above-and
- d) The rate /rates and the total amount at which such procurement or works contract is to be executed.

Nil

2.3 Manner of execution of subsidy programme [Section 4(i)(b)(xii)]

- i) Name of the programme of activity

- ii) Objective of the programme
 - iii) Procedure to avail benefits
 - iv) Duration of the programme/scheme
 - v) Physical and financial targets of the programme
 - vi) Nature/scale of subsidy/amount allotted
 - vii) Eligibility criteria for grant of subsidy
 - viii) Details of beneficiaries of subsidy programme (number, profile etc)
- Nil**

2.4 Discretionary and non-discretionary grants [F. No. 1/6/2011-IR dt. 15.04.2013]

- (i) Discretionary and non-discretionary grants/ allocations to State Govt./ NGOs/other institutions
- (ii) Annual accounts of all legal entities who are provided grants by public authorities

Nil

2.5 Particulars of recipients of concessions, permits of authorizations granted by the public authority [Section 4(1) (b) (xiii)]

- (i) Concessions, permits or authorizations granted by public authority
- (ii) For each concessions, permit or authorization granted
 - a) Eligibility criteria
 - b) Procedure for getting the concession/ grant and/ or permits of authorizations
 - c) Name and address of the recipients given concessions/ permits or authorisations
 - d) Date of award of concessions /permits of authorizations

Nil

2.6 CAG & PAC paras [F No. 1/6/2011- IR dt. 15.4.2013]

CAG and PAC paras and the action taken reports (ATRs) after these have been laid on the table of both houses of the parliament.

Nil

3.0 Particulars of facilities available to citizen for obtaining information
[Section 4(1)(b)(xv)]

(i) Name & location of the facility

ADC (I), CDSCO, Central Drugs Standard Control Organization, M/s JWR Logistic Pvt Ltd 15-45, National Highway 4B, Panvel-JNPT Highway, Village Padeghar, post-Vahal, Panvel-410206

(ii) Details of information made available

All Information available in the public domain of website (www.cdsc.gov.in) Assistance is provided to access required. Information available in the public domain through digitally using online system.

(iii) Working hours of the facility

10:00 AM to 5.30 PM on working days

(iv) Contact person & contact details (Phone, fax email)

Office of the ADC (I), CDSCO, Central Drugs Standard Control Organization, M/s JWR Logistic Pvt Ltd 15-45, National Highway 4B, Panvel-JNPT Highway, Village Padeghar, post-Vahal, Panvel-410206 jnpt.mumbai@cdsco.nic.in

(v) Such other information as may be prescribed under section 4(i)(b)(xvii)

i) Grievance redressal mechanism

Public Relation office and Grievance redressal mechanism is established at Directorate and Port office as and when required the Grievance will be addressed accordingly.

(vi) Receipt & Disposal of RTI applications & appeals [F.No 1/6/2011-IR dt.15.04.2013]

(a) Details of applications received and disposed

S.No	Year	RTI applications received	RTI applications disposed
1.	2019 -20	3	3
2.	2020-21	4	4
3.	2021-22	10	10
4.	2022-23	10	10

(vii) Replies to questions asked in the parliament [Section 4(1)(d)(2)1

Replies to questions asked in the Parliament pertaining to this office are forwarded to Directorate for their compilation.

4.0 Information as may be prescribed

4.1 Such other information as may be prescribed [F.No. 1/2/2016-IR dt. 17.8.2016, F No. 1/6/2011-IR dt. 15.4.2013]

- (i) Name & details of
 (a) Current CPIOs & FAAs

Sr.No.	Designation	Technical/ Administration Matters	Year
1	Sh. Jayant Kumar Appellate Authority	Deputy Drugs Controller(India) Email:wzmumbai@cdsco.nic.in	June 2023 to till Date
2	Sh. Yogesh Gaushetwar, Central Public Information Officer(CPIO)	Drugs Inspector Email: jnpt.mumbai@cdsco.nic.in	May 2024 to till date

- b) Earlier CPIO & FAAs

Sr.No.	Designation	Technical/ Administration Matters	Year
1.	Dr. K. Bangarurajan, Appellate Authority	Deputy Drugs Controller (India) Email:wzmumbai@cdsco.nic.in	2015-2017 (Till October 2017)
2.	Sh. R. Chandrasekhar, Appellate Authority	Deputy Drugs Controller (India) Email:wzmumbai@cdsco.nic.in	2017-2018 (Till Feb2018)
3.	Dr. P.B.N. Prasad, Appellate Authority	Deputy Drugs Controller (India) Email:wzmumbai@cdsco.nic.in	2018-2020 (Till June. 2020)
4.	Dr. Rubina Bose, Appellate Authority	Deputy Drugs Controller(India) Email:wzmumbai@cdsco.nic.in	2020-2021 (Till June. 2021)
5.	Sh. A. Senkathir Appellate Authority	Deputy Drugs Controller(India) Email:wzmumbai@cdsco.nic.in	June2021-2023 (Till June. 2023)
6.	Sh. Yogesh Shelar, Central Public Information Officer(CPIO)	Assistant Drugs Controller (India) Email: jnpt.mumbai@cdsco.nic.in	2022 to Nov 2023
7.	Sh. Arvind Hiwale, Central Public Information Officer(CPIO)	Assistant Drugs Controller (India) Email: jnpt.mumbai@cdsco.nic.in	Nov 2023- April2024

- (ii) Details of third party audit of voluntary disclosure

- (a) Dates of audit carried out
 (b) Report of the audit carried out

Nil

- (iii) Appointment of Nodal Officers not below the rank of Joint Secretary/ Additional HoD

- (a) Date of appointment
 (b) Name & Designation of the officers

Nil

(iv) Consultancy committee of key stake holders for advice on suo-motu disclosure

(a) Dates from which constituted

(b) Name & Designation of the officers

Nil

(v) Committee of PIOs/FAAs with rich experience in RTI to identify frequently sought information under RTI

(a) Dates from which constituted

(b) Name & Designation of the Officers

Nil